

2011 Sample Letter to Property Owners, Sec 90-77 – Pipeline

**(Date)**

Re: **(Operator)**  
**(Facility Name)**

To: Whom it may concern:

**(Operator)** plans to install the above captioned pipeline. Pursuant to the La Plata County Oil and Gas Regulations, **(Operator)** is required to notify all property owners within 250 feet of the centerline of the pipeline.

**(This pipeline project will not be located on your property, you are being noticed due to a county requirement to notice adjacent landowners.)**

The proposed pipeline will be located on the **(surface owners names)** property. The pipeline route is shown on the attached map, and will be located in **(Section)**, **(Township)**, **(Range)**, NMPM.

The applicant and designated agent are listed below:

APPLICANT	DESIGNATED AGENT
Contact Name	Contact Name
Company Name	Company Name
Street Address	Street Address
City, State, Zip	City, State, Zip
Phone Number	Phone Number
Email Address	Email Address

Subject to compliance with appropriate county regulations, La Plata County will typically approve this facility within 15 business days of its submittal, if the application is complete and in compliance with county regulations. In order to ensure full consideration of public comment, comments on the proposed facility must be provided to the La Plata County Planning Department no later than 10 business days after the permit application submittal date. The application will be submitted no earlier than **(Date)**.

Contact information for the department is:

La Plata County Planning Department  
1060 East 2nd Ave  
Durango, CO 81301  
(970) 382-6263

Please note that county personnel may need to enter onto the above referenced property during review of the permit and thereafter upon reasonable notification to the operator.

Surface owners who receive this letter may request written notification from **(Operator)** for the commencement of construction. Notification regarding commencement dates for construction (if the application is approved) can be obtained by submitting a request in writing to the Planning Department within 15 business days from the date of the application

The La Plata County Planning Department will then notify us, **(Operator)**, of your desire for notice.

Should you have any questions regarding this facility or want additional information please contact La Plata County Planning Department at (970) 382-6263 or **(Agent for Operator)** at (XXX) XXX-XXXX.

The application for the proposed facility is, or will soon be, available for review by the public at the La Plata County Planning Department located in the La Plata County Courthouse, at 1060 East Second Avenue, Durango, Colorado.

Sincerely,  
**(Operator)**