



La Plata County Historic Properties Nomination Form

(Please do not staple or bind your submittals; paper clips only please)

1. **Name of Property**

Historic Name: _____

Other Names: _____

Historical Narrative (Attach Continuation Sheet as needed): _____

2. **Location**

Street Address _____

City _____ County _____ Zip _____

3. **Present Owner of Property**

(In case of multiple ownership, list the names and addresses of each owner on one or more continuation sheets)

Name: _____

Address _____ Phone _____

City _____ State _____ Zip _____

4. **Owner Consent for Nomination**

(Attach signed nomination consent from each property owner – see attached form)

5. **Preparer of Nomination**

Name: _____ Date _____

Address _____ Phone _____

City _____ State _____ Zip _____

6. **Classification of Property**

Property Ownership Public Private Other
Category of Property Structure Site District
Number of Resources Within Property Contributing _____ Non-Contributing _____

7. **Location Status**

Original location Moved (date of move _____)

8. **Function or Use**

Historic Function: _____

Current Function: _____

Continuation Sheet

9. **Description and Alterations**

(describe the current and original appearance of the property and any alterations)

Continuation Sheet

10. **Property Significance**

La Plata County Nomination Criteria

- A – Property is associated with events that have made a significant contribution to history
- B – Property is connected with persons significant in history
- C – Property has distinctive characteristics of a type, person, method of construction or artisan
- D – Property is of geographic importance
- E – Property contains the possibility of important discoveries related to prehistory or history

Significance Statement (explain the significance of the property on one or more continuation sheets)

Bibliography (cite the books, articles, and other sources used in preparing this form on one or more continuation sheets)

11. **Geographic Data**

Location Information P.M. _____ Township _____ Range _____ Section _____

Quad Map Name _____

Lot (s) _____ Block _____ Addition _____

UTM Reference: Zone _____ Easting _____

Northing _____

Verbal Boundary Description of Nominated Property

(Describe the boundaries of the nominated property on a continuation sheet)

12. **Photographic Log for Photographs**

(Prepare a photographic log on one or more continuation sheets)

Directions for Attachments

Continuation Sheets – For each continuation sheet used, clearly identify the section of this form to which the sheet applies.

Maps – This form will be considered incomplete unless a map(s) identifying the location of the structure or site, or the boundary of a district is included.

Photos – Photos or slides of the property should be included with this application, along with a CD containing the digital images. The photos should include captions identifying the photo as well as the date it was taken, if possible. These photos will become part of the file for the property and won't be returned unless requested by the applicant. The County may use the photos in promoting Historic Preservation through collateral materials such as brochures, annual reports, etc., with photographer acknowledgement included if/as provided.

Directions for Submittal

Provide 4 copies of all documents including the property owner consent form. For questions on the nomination form, please refer to the document - *How to Complete Nomination Forms for the La Plata County Register of Historic Places.*

Review Process

- A project number will be assigned
 - A complete copy of the submittal will be mailed to each of the members of the HPRC.
 - After review by the HPRC, you will be contacted to set up a meeting to discuss your application.
 - When the HPRC determines the proposal is complete and meets with the HPRC criteria, the proposal will be scheduled for Board of County Commissioner consideration.
 - If the Board of County Commissioners accepts the structure/site as being of Historical Significance to La Plata County, it will adopt a Resolution placing the structure/site on the La Plata County list of Historic Places and the Resolution will be recorded.
 - The property owner will be issued a certificate signed by the La Plata County Board of County Commissioners.
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