

CHANGE OF LOCATION

FEES:

Colorado Department of Revenue	\$150.00
La Plata County	\$750.00

PROCESS:

YOU MUST SUBMIT AN ORIGINAL, COMPLETED APPLICATION AND ALL SUPPORTING DOCUMENTS TO THE LOCAL LIQUOR LICENSE AUTHORITY

Application:

1. Report of Changes (DR 8442).
2. Fees – One check payable to Colorado Department of Revenue for \$150.00, one check payable to La Plata County for \$750.00.
3. Deed or Lease valid for the duration of the license.
4. Diagram of the premises to be licensed.
5. Petition to determine wants and needs of new neighborhood within ½ mile radius of the proposed new location.

Hearings:

1. New location must be within unincorporated La Plata County – the same jurisdiction as original license.
2. Hearing on the change of location can be scheduled not less than 30 days after the application package has been filed with the Clerk.
3. A minimum of 10 days prior to BoCC Hearing:
 - Applicant will post a sign at the premises where it will be most obvious to the public
 - Clerk will publish Notice in the Durango Herald and in the Courthouse
4. A minimum of seven days prior to the Hearing before the Board of County Commissioners (BOCC):
 - Applicant must return petition to the Clerk

Approvals:

1. Following successful hearing and approval by the BOCC, the application is sent to the Colorado Department of Revenue for review.
2. Following successful review by State, a permit will be issued. Permit must be displayed beside the original license.
3. Applicant has 60 days to change locations and simultaneously stop selling liquor at the previous location.

Please call Jan Mayer-Gawlik, 382-6219, if you have any questions.